

# Senior Home Repair Program (SHRP) Application

Updated April 4, 2024



## H.I.T. Foundation

*Home Is The Foundation*

111 W. Somers St. Eaton, OH 45320

### To qualify, you must:

- Be age 60 or over
- Be a resident of Preble County
- Own & live in your home (be named on the deed)
- Meet 50% Area Median Income (AMI) guidelines

### CONTACT INFORMATION:

DATE OF APPLICATION: \_\_\_\_/\_\_\_\_/\_\_\_\_ BIRTHDATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ RACE: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ GENDER: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**Provide information for two (2) friends or relatives that may be contacted if you are not available.**

Name	Relationship	Phone Number
1.		
2.		

### HOME REPAIR(S) REQUESTED:

Please list, in order of importance, the emergency home repairs requested for your home. Clients are assisted in order of necessity. Emergencies and accessibility modifications will be given priority.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Has Home Is The Foundation previously completed work for you? \_\_\_\_ Yes \_\_\_\_ No

If yes, when and what? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**HOUSEHOLD:**

List all persons living in your home full time, listing the applicant first.

Full Legal Name	Date of birth	Age	Gender	Relationship to Head of Household
1.				Self
2.				
3.				
4.				
5.				

- What is your marital status?  Married  Divorced  Widowed  Single
- Are you or your spouse a veteran of the US Armed Forces?  Yes  No
- Do you have a mortgage on the home?  Yes  No
- What utility companies do you use? \_\_\_\_\_
- How did you hear about the Senior Home Repair program? \_\_\_\_\_
- Do you have pets in your home? If so, what and how many? \_\_\_\_\_
- Type of home:  House  Mobile (built before 1976)  Manufactured Home (any "mobile" home built after 1976)

**2024 Income Limit Summary**

Household income must be at or below the listed amount for household size to qualify for Senior Home Repair.

AMI Preble County	Persons in Household								
	Very Low 50% Income Limit	1	2	3	4	5	6	7	8
\$84,900		\$29,750	\$34,000	\$38,250	\$42,450	\$45,850	\$49,250	\$52,650	\$56,050

(From the Department of Housing and Urban Development. Updated income limits are set each year in late spring.)

**TOTAL HOUSEHOLD INCOME:**

List all money earned or received by everyone living in your household. This includes money from wages, self-employment, child support, Social Security, SSI, worker's compensation, retirement benefits, OWF, Veterans benefits, rental property income, stock dividends, alimony, and all other sources.

<b>Source:</b> (place ✓ in appropriate box; use a new line for each source)												
Name	Employment	Self-Employment	Child Support	Social Security	SSI/SSDI	OWF/TANF	Unemployment	Worker's Comp	Pension/Retirement	Other	<b>gross* monthly amount</b>	For Office Use Only Verified/Corrected monthly income based on documentation
1.												
2.												
3.												
4.												
*gross income is the total income before any taxes or deductions											<b>Monthly Total:</b>	

**Please provide proof of income (benefit statements, pay stubs, etc.) and copies of photo IDs.**

**SUPPORT:**

In order to best assist you, please list any support you currently receive from your church, neighbors, case management, or meals you may be provided, etc. \_\_\_\_\_

**PLEASE READ AND SIGN**

I understand that I may be offered assistance based on funding and material availability. Funding may come from private donors, business support, or grantors. I understand that H.I.T. Foundation is not obligated to offer me any assistance.

I do hereby authorize H.I.T. Foundation staff to contact any agencies, offices, groups, or organizations to obtain information or materials which are deemed necessary to complete my application for participation in its programs. I authorize these agencies, offices, groups, or organizations to provide at any time during the period of my applying for and participating in the Senior Home Repair program any information that may be necessary to determine my eligibility for assistance.

I do hereby swear and attest that all information above about my household is true and correct.

Printed Name: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## PLEASE READ AND SIGN

I understand that I, the homeowner, am responsible for the upkeep, maintenance, and repair of completed work facilitated by Home Is The Foundation. I understand I must contact the contractor that completed work in my home for any maintenance, repair, or warranty work.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **FREQUENTLY ASKED QUESTIONS:**

#### **Q: How long will I have to wait to get my home repair or accessibility modification?**

A: An emergency home repair will always be given priority. An emergency may be a current plumbing leak, a roof leak, no heat, or no A/C in hot summer months. Depending on severity, an emergency home repair is addressed within 24 hours to 3 days. General home repairs range anywhere from 2 weeks to 12 months, depending on funds, weather, and labor availability.

#### **Q: How is the Senior Home Repair Program funded?**

A: The program is primarily funded from grants and donations from the Preble County community, fellow neighbors, businesses, and churches. We use volunteer labor for yard clean-ups. Trusted contractors are hired for electrical, HVAC, roofing, ADA modifications and other repairs which require licensed professionals.

#### **Q: What if you can't help me?**

A: If you do not meet the program requirements, the repair(s) are too extensive, or multiple systems need replaced to make the home safe, we will be unable to assist you. However, there may be other resources available in the community that you could benefit from. Our program manager will go over your options and make referrals on a case-by-case basis.

#### **Q: How many home repairs may I receive from the Senior Home Repair Program?**

A: Because there are many seniors requiring our services, we provide up to 2 repairs and 1 yard clean-up per calendar year. You will be required to fill out a new application after 12 months have passed from your original application date.

#### **Q: How can I give back to the program?**

A: As clients and/or their families are able, they often make a monetary donation to be used towards the next project for another senior in need. We welcome any donation you can afford. We accept checks, money orders, and donations through our website at [www.hitfoundation.org](http://www.hitfoundation.org). Be sure to designate your donation to the Senior Home Repair Program.

You can also help others through legacy giving. Legacy giving refers to donations that supporters plan to give to a nonprofit after their passing, either by requesting donations be made in lieu of flowers, or by adding a stipulation in ones will.

Regardless, your generous gift will help support our Senior Home Repair program, devoted to helping seniors age safely in their own home, for generations to come.

## **APPLICANT RIGHTS & RESPONSIBILITIES:**

Throughout this document, the use of the words “you” or “your” refers to every member of the household for whom you are requesting assistance.

### **You Have the Right to a Hearing**

You have the right to request a hearing with a written appeal to the Executive Director of Home Is The Foundation if:

- your application is denied but you believe you are eligible
- you do not agree with the type or amount of your assistance

### **You Cannot be Discriminated Due to a Disability**

If you have a physical or mental condition that limits one or more major life activities, you may have rights under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Physical or mental conditions may include a learning disability, developmental disability, a history of drug or alcohol addiction, depression, mobility impairment, or a hearing or vision impairment.

If you are unable to do something we ask of you, please let us know so we can help you modify the requested task. Here are some of the ways we can help:

- we can come to your home if you are unable to get out
- we can explain what terms or requests mean
- we can help you appeal any decision you are not pleased with

### **We Will Help You if English is Not Your Primary Language**

Persons who are unable to speak or have difficulty understanding the English Language are protected against discrimination based on national origin. We may also be able to provide you oral or written translation of documents.

### **Reporting Responsibilities**

It is your responsibility to update contact information. If your repair/modification is next on the waiting list, we will make two (2) attempts to contact you. After two failed attempts, you will be withdrawn, and must reapply.

### **Eligibility**

To be determined eligible for our Senior Home Repair Program, you must:

- Be age 60 or over
- Be a resident of Preble County
- Own and live in your home (be named on the deed)
- Meet 50% Area Median Income (AMI)

*\*See chart included within this application*

### **Your Civil Rights**

In accordance with Federal law, Home Is The Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, familial status, disability, religion or political beliefs. If you believe you have been delayed or denied services for which you were eligible because the aforementioned things, you can contact the following agency with your questions or file a complaint.

USDA, Director, Office of Civil Rights  
Room 326-W, Whitten Building  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410  
Telephone: 202-720-5964

## **IMAGE(S) RELEASE:**

- I hereby grant to Home Is The Foundation the absolute and irrevocable right and permission to use, re-use, publish, and re-publish in whole or in part, individually or in conjunction with other photographs both in conjunction with any printed or digital materials in any and all media now or hereafter known, which may include illustration, promotion, advertising or any other purpose whatsoever photographs of my home (before and after pictures) and/or myself
- I hereby release and discharge photographer and Home Is The Foundation from any and all claims and demands arising out of or in connection with the use of the photographs, including without limitation any and all claims for libel or invasion of privacy.
- This authorization and release shall also insure to the benefit of the heirs, legal representatives, licensees, and assigns of photographer and Home Is The Foundation as well as the person(s) for whom he/she took the photographs.
- I am of full age and have the right to contract in my own name. I have read the aforementioned image release and fully understand the contents thereof. This release shall be binding upon me and my heirs, legal representatives, and assigns.

Printed Name: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **CONSENT FOR REPAIRS:**

- I understand that contractors and/or volunteers will be making repairs and modifications to my home through the Senior Home Repair Program, H.I.T. Foundation.
- I understand that work is not guaranteed or warrantied, with the exception of equipment that is warrantied through the manufacturer (furnaces, water heaters, etc.).
- I understand that I cannot hold any volunteer or H.I.T. Foundation/Senior Home Repair Program liable for the failure of repairs. I understand that labor and/or supplies are provided through donations.
- I understand that due to financial restraints, volunteer availability, and high volume of need, I may not receive repairs immediately, and may also be denied if the cost or level of repair is extensive, or I do not provide the required documentation.
- I have received and read the Rights & Responsibilities and understand I have a right to appeal if denied.

Printed Name: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_