

Senior Home Repair Program Application

HIT (Home Is The) Foundation

To qualify, you must:

- Be age 60 or over
- Be a resident of Preble County
- Own your home
- Meet 50% AMI (area median income) guidelines*
*(see attached chart)



CONTACT INFORMATION

DATE OF APPLICATION: _____

FIRST NAME: _____ LAST NAME: _____

STREET ADDRESS: _____

CITY: _____ COUNTY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ CELL PHONE: _____ EMAIL: _____

Give names, addresses, and telephone numbers of two friends or relatives that may be contacted if you are not available at the numbers listed above.

Name of friend or relative	Relationship	Address	Phone number
1.			
2.			

HOME REPAIR(S) REQUESTED

Please list, in the order of importance, the emergency home repairs requested for your home:

*Note: Clients are assisted in order of need. Emergencies and handicapped accessibility will be given priority. Cosmetic repairs are given the lowest priority.

HOUSEHOLD COMPOSITION

List all persons living in your home, listing the HEAD OF HOUSEHOLD first.

Legal Name with Middle Initial	Date of birth	Age	Sex	Relationship to Head of Household
1.				SELF
2.				
3.				
4.				
5.				
6.				

- Do any minors listed live with you full-time? _____Yes _____No
- Are you a Veteran of the US Armed Forces or the spouse of a Veteran?
_____Yes _____No
- How did you hear about the Senior Home Repair Program?

- Are you interested in receiving a spring or fall clean-up courtesy of volunteers at your residence? (leaf raking, gutter cleaning (first floor only), painting, yard clean up)
_____Yes _____No
- What utility company(s) do you use? _____

TOTAL HOUSEHOLD INCOME

List all money earned or received by everyone living in your household. This includes money from wages, self-employment, child support, Social Security, SSI, workman’s compensation, retirement benefits, OWF, Veterans benefits, rental property income, stock dividends, alimony, and all other sources.

Name	Total monthly wage	Employment	Self-Employed	Child Support	Social Security	SSI/SSDI (GROSS, not NET)	OWF	Unemployment	Worker's Comp	Pension	Other income	(For Office Use Only) Verified/Corrected Monthly Income Based on Documentation
1.												
2.												
3.												
4.												
Annual Income Total:												

**You will be asked to provide proof of income; copies of SSI statements, pay stubs, or tax returns if applicable. We will no longer accept bank statements as proof of income.*

PLEASE READ AND SIGN

I understand that the HIT Foundation may receive federal assistance and that I may be offered assistance in the form of a grant. I understand that the HIT Foundation is not obligated to offer me any assistance whatsoever.

I do hereby authorize the HIT staff to contact any agencies, offices, groups, or organizations to obtain any information or materials which are deemed necessary to complete my application for participation in its programs. I authorize these agencies, offices, groups, or organizations to provide at any time during the period of my applying for and participating in the Senior Home Repair Program any information that may be necessary to determine my eligibility for assistance.

I do hereby swear and attest that all information above about my household is true and correct.

Name: _____ Date: _____

FREQUENTLY ASKED QUESTIONS

Q: How long will I have to wait to get my home repair?

A: An emergency home repair will always be given priority. An emergency may be a current plumbing leak, a roof leak, no heat, no hot water, or no A/C in hot summer months. Depending on severity, an emergency home repair is addressed within 24 hours to 3 days if possible. General home repairs range anywhere from 2 weeks to 6 months, depending on funds, weather if it is an outdoor project, and labor availability. Feel free to call our office if you are curious about the wait time for your home repair.

Q: Where does the Senior Home Repair Program get their money?

A: We get funds primarily from donations from your Preble County community, fellow neighbors, businesses and churches. Seniors who have been helped by the program may donate what they are able. Occasionally, we will receive limited grant funds. Staff salaries and office supplies/administrative overhead are covered by The HIT Foundation.

Q: How do you cut down on costs?

A: We try to use volunteer labor as much as possible. Churches, businesses, individuals will donate time to work on clean-ups, painting jobs, and others. However, we often have to hire licensed contractors for electrical, HVAC, roofing and other more in depth repairs which require licensed professionals. We have to pay these contractors, but many will try to donate some labor if they can. We also try to form partnerships, such as with Miami Valley Career & Technology Center and the Preble County Council on Aging to cover costs of labor and/or travel.

Q: What if you can't help me?

A: Sometimes, we are confronted with projects that are beyond our budget, and beyond our ability to fix. We may refer you to another organization, such as People Working Cooperatively (PWC) out of Cincinnati, Preble County CAP if you have weatherization issues, or USDA government loans. However, it is possible, if your repairs are too extensive, we will not be able to assist you. Your home may require a roof, a furnace, electrical, new floors; if multiple systems need replaced to make the home safe, we will not be able to fund a whole home restoration. We try to serve as many seniors with the limited dollars we have. Often, if your repairs are to exceed approximately \$5000, we will not be able to assist you directly through the Senior Home Repair Program unless we have additional grant money.

Q: I'm a renter – can I still get help?

A: We don't like to turn away any senior in need. However, we have to watch our funds carefully, and we try not to invest donated dollars in properties that are not owned by the senior. However, if we are able to contact your landlord, and they will invest in labor, provide materials, or provide partial funding, we will be happy to work out a partnership with them to ease the financial burden.

Q: How many times can I get home repairs through the Senior Home Repair Program?

A: We may provide 2 emergency repairs (such as listed above) and 1 other volunteer or clean-up repair per year. Because there are many seniors in need in the Preble County community, this is our maximum allowance per residence.

Q: How can I give back to the program?

A: Many of our seniors are very grateful for the service we provide them, and will often donate funds to be used towards the next project for another senior in need. We welcome any donation you can afford – to pay it forward and help keep this worthwhile program strong in Preble County. We accept checks, money orders, and now - for the internet savvy - we accept credit card or PayPal donations through our website at www.hitfoundation.org.

If you have any other questions, feel free to contact the HIT Foundation, Senior Home Repair Program at 937-472-0500.

BELOW ARE THE 2017 INCOME REQUIREMENTS (50% AMI, AREA MEDIAN INCOME) TO QUALIFY FOR THE SENIOR HOME REPAIR PROGRAM.

FY 2017 Income Limits Summary

<u>Median Income</u>	FY 2017 Income Limit Category	Persons in Family							
		1	2	3	4	5	6	7	8
Preble County									
\$58,100	Very Low (50%) Income Limits (\$)	20,350	23,250	26,150	29,050	31,400	33,700	36,050	38,350

(From the Department of Housing and Urban Development HUD.gov. For more detailed information regarding area median income, ask a HIT or Senior Home Repair Staff Person and we will provide it for you.)

HIT Foundation – Senior Home Repair Program – 111 West Somers St., Eaton, OH 45320 – www.hitfoundation.org

APPLICANT RIGHTS & RESPONSIBILITIES

Read all of this information before you sign your application. If you do not understand any part of this document, ask for help before signing. A copy of this information will be given to you for your records. Throughout this document, the use of the words “you” or “your” means every member of the household for whom you are asking for benefits.

You Have the Right to a Hearing

You have the right to request a hearing with a written appeal to the Executive Director of the HIT Foundation if:

- 🏠 Your application is denied, but you believe you are eligible;
- 🏠 You do not agree with the type or amount of your assistance;

You Cannot be Discriminated Against on the Basis of a Disability

If you have a physical or mental condition that substantially limits one or more major life activities, you may have rights under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Physical or mental conditions include, for example, a learning disability, mental retardation, a history of drug and alcohol addiction, depression, mobility impairment, or a hearing or vision impairment.

You can let us know if you have a disability. If you cannot do something we ask you to do, we can help you do it or we can change what you have to do. Here are some of the ways we can help;

- 🏠 We can call or visit if you are not able to come to our office;
- 🏠 We can tell you what things mean;
- 🏠 We can help you appeal.

We Will Help You if English is NOT Your Primary Language

Persons who cannot or have difficulty speaking or understanding the English Language are protected against discrimination based on national origin. We may also be able to provide you oral or written translation of documents.

Reporting Responsibilities

It is your responsibility to update contact information. If your application is next on the waiting list, we will only make two (2) attempts to contact you. After two failed attempts, you will be denied, and must reapply.

Eligibility

To be determined eligible for our programs, you must:

- 🏠 Meet income eligibility requirements as stated in program guidelines.
- 🏠 Be 60 years of age or over.
- 🏠 Currently reside in Preble County.
- 🏠 Update your contact information to show current address and telephone numbers
- 🏠 For Home Repair, the house you are requesting repairs on must be your primary residence.

Your Civil Rights

In accordance with Federal law, the H.I.T. Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, familial status or disability. If you believe you have been delayed or denied services for which you were eligible because of your race, color, national origin, sex, age, disability, religion or political beliefs, you can contact the following agency with your questions or file a complaint.

USDA
Director, Office of Civil Rights
Room 326-W, Whitten Building
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
Telephone: 202-720-5964

IMAGE(S) RELEASE

For valuable consideration, I hereby grant to H.I.T. Foundation the absolute and irrevocable right and permission, in respect of the photographs that he/she has taken of me or in which I may be included with others, to copyright the same, in his/her own name or otherwise; to use, re-use, publish, and re-publish the same in whole or in part, individually or in conjunction with other photographs, and in conjunction with any printed matter, in any and all media now or hereafter known, and for any purpose whatsoever, for illustration, promotion, art, advertising and trade, or any other purpose whatsoever; and to use my name in connection therewith if he/she so chooses.

I hereby release and discharge photographer and H.I.T. Foundation from any and all claims and demands arising out of or in connection with the use of the photographs, including without limitation any and all claims for libel or invasion of privacy.

This authorization and release shall also insure to the benefit of the heirs, legal representatives, licensees, and assigns of photographer and H.I.T. Foundation as well as the person(s) for whom he/she took the photographs.

I am of full age and have the right to contract in my own name. I have read the foregoing and fully understand the contents thereof. This release shall be binding upon me and my heirs, legal representatives, and assigns.

Printed Name: _____

Signature: _____ Date: _____

If person signing is under 18, consent should be given by parent or guardian, as follows:

I hereby certify that I am the parent or guardian of: _____

Parent or Guardian signature: _____

CONSENT FOR REPAIRS

- I understand that contractors and/or volunteers will be making repairs and modifications to my home through the Senior Home Repair Program, HIT Foundation.
- I understand that work is not guaranteed or warrantied, with the exception of equipment that is warrantied through the manufacturer (furnaces, water heaters, etc.).
- I understand that I cannot hold any volunteer or the HIT Foundation/Senior Home Repair Program liable for the failure of repairs. I understand that labor and/or supplies are provided through donations.
- I understand that due to financial restraints, volunteer availability, and high volume of need, I may not receive repairs immediately, and may also be denied if the cost or level of repair is extensive, if I am a renter without landlord cooperation, or do not provide the required documentation.
- I have received and read the Rights & Responsibilities and understand I have a right to appeal if denied.

Printed Name: _____

Signature: _____

Date: _____

HIT/SHRP Staff Witness: _____

HOME IS THE (HIT) FOUNDATION / 111 West Somers St., Eaton, OH 45320 / 937-472-0500 / www.hitfoundation.org